#### MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT

5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544 - 813-994-1001 www.Meadowpointe5cdd.org

May 6, 2020

Board of Supervisors

Meadow Pointe V Community

Development District

#### **AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Meadow Pointe V Community Development District will be held on **Wednesday, May 13, 2020 at 11:00 a.m.** via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-112). The following is the agenda for this meeting:

1.	CAL	L TO ORDER/ROLL CALL
2.	BUS	INESS ADMINISTRATION
	A.	Consideration of Minutes of the Board of Supervisors' Meeting
		held on August 14, 2019 Tab 1
	B.	Consideration of Operation & Maintenance Expenditures for
		August 2019 through March 2020 Tab 2
3.	BUS	INESS ITEMS
	Α.	Acceptance of Resignation Tab 3
	B.	Consideration of Supervisor Appointment to Vacant Seat
	C.	Consideration of Resolution 2020-01;
		Designation of Officers Tab 4
	D.	Presentation of Fiscal Year 2020-2021 Proposed Budget
		(under separate cover)
	E.	Consideration of Resolution 2020-02; Approving Fiscal Year
		2019-2020 Proposed Budget & Setting Public Hearing Tab 5
	F.	Consideration of Resolution 2020-03; Approving
		Bank Signatories Tab 6
	G.	Consideration of Resolution 2020-04; Re-designating
		Secretary Tab 7
4.	STAF	FREPORTS
	A.	
	B.	District Manager
		i. Announcement of Registered Voter Count Tab 8
		ii. Setting Landowner Election
5.	_	IENCE COMMENTS
6.		ERVISOR COMMENTS
7.	ADJ	OURNMENT

Meadow Pointe V CDD May 6, 2020 Page Two

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely,

Gregory B. Cox

Gregory B. Cox District Manager

cc: Mark Straley/Vivek Babbar, Straley & Robin

## Tab 1

#### MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

## MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Meadow Pointe V Community Development District was held on **Wednesday**, **August 14**, **2019 at 11:00 a.m.** at the Meadow Pointe IV Clubhouse, located at 3902 Meadow Pointe Blvd, Wesley Chapel, Florida 33543.

Present and constituting a quorum.

Lee Arnold Board Supervisor, Chairman
Alan Logan Board Supervisor, Vice Chairman
Steve Lannon Board Supervisor, Assistant Secretary

Also present was:

Gregory Cox District Manager, Rizzetta & Company, Inc.

Audience None Present

FIRST ORDER OF BUSINESS Call to Order

Mr. Cox called the meeting to order.

SECOND ORDER OF BUSINESS Audience Comments on Agenda

Items

There were no audience members present.

THIRD ORDER OF BUSINESS Consideration of Minutes of the

Board of Supervisors' Meeting held

on May 7, 2019

On a Motion by Mr. Logan, seconded by Mr. Logan, with all in favor, the Board of Supervisors approved minutes of the Board of Supervisors' Meeting held on May 7, 2019, as presented for Meadow Pointe V Community Development District.

## MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT August 14, 2019 Minutes of Meeting Page 2

#### **FOURTH ORDER OF BUSINESS**

Consideration of Operation & Maintenance Expenditures for May 2019 through July 2019

On a Motion by Mr. Logan, seconded by Mr. Lannon, with all in favor, the Board of Supervisors approved to ratify the payment of invoices in the Operation and Maintenance Expenditures report for May 2019 (\$3,506.13); June 2019 (\$833.33); and July 2019 (\$933.33), presented for Meadow Pointe V Community Development District.

#### FIFTH ORDER OF BUSINESS

Consideration of ADA Website Accessibility Proposals

Mr. Cox presented three ADA website accessibility compliance and hosting proposals to the Board.

On a Motion by Mr. Lannon, seconded by Mr. Logan, with all in favor, the Board approved the website ADA accessibility compliance and hosting proposal from Campus Suite, for the Meadow Pointe V Community Development District.

#### SIXTH ORDER OF BUSINESS

Consideration of Professional Technology Agreement

On a Motion by Mr. Logan, seconded by Mr. Lannon, with all in favor, the Board approved the Rizzetta & Company Professional Technology Agreement contingent upon confirmation of the 50% discount rate from Rizzetta & Company, for the Meadow Pointe V Community Development District.

#### **SEVENTH ORDER OF BUSINESS**

Consideration of Resolution 2019-05; Setting Fiscal Year 2019-2020 Meeting Schedule

On a Motion by Mr. Lannon, seconded by Mr. Logan, with all in favor, the Board of Supervisors approved to adopt Resolution 2019-05; Setting Fiscal Year 2019-2020 Meeting Schedule, for the Meadow Pointe V Community Development District.

#### **EIGHTH ORDER OF BUSINESS**

Public Hearing on Fiscal Year 2019-2020 Final Budget

Mr. Cox explained the budgeting process in place to finalize the approval of the final budget for the next fiscal year and requested a motion from the Board to open the duly noticed public hearing for the Proposed Budget for Fiscal Year 2019-2020.

On a Motion by Mr. Logan, seconded by Mr. Lannon, with all in favor, the Board of Supervisors opened the Public Hearing, for the Meadow Pointe V Community Development District.

## MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT August 14, 2019 Minutes of Meeting Page 3

There were no audience member comments.

Mr. Cox asked for a motion to close the public hearing.

The Board modified the proposed budget by adding \$2,400 to the website expenditure line item bringing that total to \$3,000.00.

On a Motion by Mr. Logan, seconded by Mr. Lannon, with all in favor, the Board of Supervisors closed the Public Hearing, for the Meadow Pointe V Community Development District.

#### **NINTH ORDER OF BUSINESS**

Consideration of Resolution 2019-04; Adopting Fiscal Year 2019-2020 Final Budget

On a Motion by Mr. Logan, seconded by Mr. Logan, with all in favor, the Board of Supervisors approved the Funding Agreement, for the Meadow Pointe V Community Development District.

#### TENTH ORDER OF BUSINESS

#### **Consideration of Funding Agreement**

The Chairman requested that staff ensure the name and address on the funding agreement be Clearwater Day Associates, Inc. at the 311 Park Place, Clearwater, FL 33579 location.

On a Motion by Mr. Lannon, seconded by Ms. Kempinski, with all in favor, the Board of Supervisors adopted Resolution 2019-05; Imposing Special Assessments, for the Meadow Pointe V Community Development District.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Staff Reports**

- A. District Counsel Not present
- B. District Manager

Mr. Cox announced that the October 19, 2019 scheduled meeting would be canceled and that staff will announce the date of the next CDD Board meeting.

#### TWELFTH ORDER OF BUSINESS

#### **Supervisor Requests**

The Chairman requested that Mr. Cox inform the Meadow Pointe IV Board that the Hwy 54 entrance design was underway; that the current monument was too close to the roadway; and that the Country Walk monument would be removed.

### MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT August 14, 2019 Minutes of Meeting Page 4

THIRTEENTH ORDER OF BUSINESS	Adjournment
	Mr. Lannon, with all in favor, the Board of a.m. for the Meadow Pointe V Community
Secretary/Assistant Secretary	Chairman/Vice Chairman

## Tab 2

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

# Operations and Maintenance Expenditures August 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2019 through August 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:	\$1,112.93	
Approval of Expenditures:		
Chairperson		
Vice Chairperson		
Assistant Secretary		

## Paid Operation & Maintenance Expenditures August 1, 2019 Through August 31, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description		Invoice Amount	
Rizzetta & Company, Inc.	233	INV0000042341	District Management Fees 08/19	\$	833.33	
Rizzetta Technology Services	234	INV0000004644	Website Hosting Services 08/19	\$	50.00	
Times Publishing Company	235	798779 07/26/19	Account #121713 Legal Advertising 07/19	\$	229.60	
Report Total				<u>\$</u>	1,112.93	

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# Operations and Maintenance Expenditures September 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2019 through September 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:	\$883.33
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

Paid Operation & Maintenance Expenditures September 1, 2019 Through September 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice	e Amount
Rizzetta & Company, Inc.	236	INV0000043172	District Management Fees 09/19	\$	833.33
Rizzetta Technology Services	237	INV0000004729	Website Hosting Services 09/19	\$	50.00
Report Total				\$	883.33

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# Operations and Maintenance Expenditures October 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2019 through October 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:	\$990.53
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

### Paid Operation & Maintenance Expenditures October 1, 2019 Through October 31, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice	e Amount
Rizzetta & Company, Inc.	238	INV000043910	District Management Fees 10/19	\$	833.33
Rizzetta Technology Services	240	INV000004814	Website Hosting Services 10/19	\$	50.00
Times Publishing Company	239	16996 09/20/19	Account #121713 Legal Advertising 09/19	\$	107.20
Report Total				\$	990.53

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# Operations and Maintenance Expenditures November 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2019 through November 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:	\$1,058.33
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

Paid Operation & Maintenance Expenditures November 1, 2019 Through November 30, 2019

Vendor Name	Check Number Invoice Number		Invoice Description	Invoice Amount	
Department of Economic Opportunity	243	74506	Special District Fee FY 19/20	\$	175.00
Rizzetta & Company, Inc.	241	INV0000044531	District Management Fees 11/19	\$	833.33
Rizzetta Technology Services	242	INV000004898	Website Hosting Services 11/19	\$	50.00
Report Total				\$	1,058.33

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# Operations and Maintenance Expenditures December 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2019 through December 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:	\$883.33
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

Vendor Name	Check Nun	nber Invoice Number	Invoice Description	Invoic	e Amount
Rizzetta & Company, Inc.	244	INV0000045230	District Management Fees 12/19	\$	833.33
Rizzetta Technology Services	245	INV000004982	Website Hosting Services 12/19	\$	50.00
Report Total				\$	883.33

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# Operations and Maintenance Expenditures January 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2020 through January 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:	\$3,977.09	
Approval of Expenditures:		
Chairperson		
Vice Chairperson		
Assistant Secretary		

Paid Operation & Maintenance Expenditures January 1, 2020 Through January 31, 2020

Vendor Name	Check Numbe	r Invoice Number	Invoice Description	Invoice	Amount
Innersync Studio, LTD	246	17763	Implement ADA Website 10/19	\$	1,162.50
Innersync Studio, LTD	246	17912	Quarterly Service 10/19	\$	384.38
Innersync Studio, LTD	246	18020	Balance Due - Implement ADA Website 11/19	\$	1,162.50
Innersync Studio, LTD	248	18176	Quarterly Service 01/20	\$	384.38
Rizzetta & Company, Inc.	247	INV0000045894	District Management Fees 01/20	\$	833.33
Rizzetta Technology Services	249	INV000005427	Website Hosting Services 01/20	\$	50.00
Report Total				\$	3,977.09
report rotal				Ψ	0,011.00

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# Operations and Maintenance Expenditures February 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2020 through February 29, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:	\$883.33
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

### Paid Operation & Maintenance Expenditures February 1, 2020 Through February 29, 2020

Vendor Name	Check No	umber Invoice Number	Invoice Description	Invoic	e Amount
Rizzetta & Company, Inc.	250	INV000046562	District Management Fees 02/20	\$	833.33
Rizzetta Technology Services	251	INV000005529	Website Hosting Services 02/20	\$	50.00
Report Total				\$	883.33

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# Operations and Maintenance Expenditures March 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2020 through March 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:	\$883.33
Approval of Expenditures:	
Chairperson	
Vice Chairperson	
Assistant Secretary	

### Paid Operation & Maintenance Expenditures March 1, 2020 Through March 31, 2020

Vendor Name	Check Nu	ımber Invoice Number	Invoice Description	Invoic	e Amount
Rizzetta & Company, Inc.	252	INV0000047418	District Management Fees 03/20	\$	833.33
Rizzetta Technology Services	253	INV000005629	Website Hosting Services 03/20	\$	50.00
Report Total				\$	883.33

## Tab 4

#### **RESOLUTION 2020-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Meadow Pointe V Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT:

Section 1. is appointed Chairman

Coefficial C	is an acintad Visa Chairman
Section 2.	is appointed Vice Chairman
Section 3.	is appointed Assistant Secretary
	is appointed Assistant Secretary
	is appointed Assistant Secretary
Angel Montagna	is appointed Assistant Secretary
Gregory B. Cox	is appointed Assistant Secretary
Bryan Radcliff	is appointed Assistant Secretary
Section 4. This Resolution sha	all become effective immediately upon its adoption.  IS 13 <sup>TH</sup> DAY OF JUNE, 2020.
	MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT
	CHAIRMAN/VICE CHAIRMAN
ATTEST:	
SECRETARY/ASST. SECRETARY	_

## Tab 5

#### **RESOLUTION 2020-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2020/2021; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Meadow Pointe V Community Development District ("District") prior to June 15, 2020 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Proposed Budget"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED**. The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING**. The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 12, 2020

HOUR: 11:00 a.m.

LOCATION: Meadow Pointe IV Clubhouse

3902 Meadow Pointe Boulevard Wesley Chapel, Florida 33543

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Pasco County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET**. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the Proposed Budget on the District's website at least two days before the budget hearing date and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE**. Notice of this public hearing shall be published in the manner prescribed by Florida law.
- 6. **EFFECTIVE DATE**. This Resolution shall take effect immediately upon adoption.

### PASSED AND ADOPTED THIS 13TH DAY OF JUNE, 2020.

Attest:	Meadow Pointe V Community Development District		
Assistant Secretary	Chair/Vice-Chair of the Board of Supervisors		

**Exhibit A:** Proposed Budget for Fiscal Year 2020/2021

## Tab 6

#### **RESOLUTION 2020-03**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE AUTHORIZED SIGNATORIES FOR THE DISTRICT'S OPERATING BANK ACCOUNT(S), AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Meadow Pointe V Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") has selected a depository as defined in Section 280.02, Florida Statutes, which meets all the requirements of Chapter 280 and has been designated by the State Treasurer as a qualified public depository; and

WHEREAS, the Board desires now to authorize signatories for the operating bank account(s).

## NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT:

<u>Section 1</u>. The Chairman, Vice Chairman, Secretary, Assistant Secretaries and Treasurer and Assistant Treasurer are hereby designated as authorized signatories for the operating bank accounts of the District.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 13<sup>TH</sup> DAY OF MAY 2020.

	MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT
ATTEST:	CHAIRMAN / VICE CHAIRMAN
SECRETARY / ASSISTANT SECRETARY	

## Tab 7

#### **RESOLUTION 2020-04**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE SECRETARY OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Meadow Pointe V Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Pasco County, Florida; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEADOW POINTE CDD IV COMMUNITY DEVELOPMENT DISTRICT:

This Resolution and any prior resolutions of the District shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in

Bob Schleifer is appointed Secretary

Section 1.

Section 2.

	actual conflict with this Resolution are, to the extent of such conflict, superseded, and repealed.
Section 3.	This Resolution shall become effective immediately upon its adoption.
PASSED A	AND ADOPTED THIS 14th DAY OF JUNE, 2020.
	MEADOW POINTE V COMMUNITY DEVELOPMENT DISTRICT
ATTEST:	CHAIRMAN/VICE CHAIRMAN
ASSISTANT SEC	RETARY